

InnoCentre Venue Rental Charges

創新中心場地租用費列表

Updated in Mar 2023



Atrium and Chambers (G/F) 中庭及展覽館場地 (地下)

	Venue 場地	Approx. Area 大約面積 m ² 平方米 ft ² 平方尺	Seating Capacity 座位	Extra Hour (per hour) 加時收費 (每小時)	Half Day Rate (4-hrs Session) 半日 (4小時)	Full Day Rate (9-hrs Session) 全日 (9小時)	Extra charge for Non-office hour (per hour) 非辦公時間附加費 (每小時)
1	Atrium 中庭	181 m ² 米 ² 1,948 ft ² 尺 ²	100	\$2,165	\$8,658	\$14,652	\$450
2	Chamber 1A 展覽館 1A	280 m ² 米 ² 3,014 ft ² 尺 ²	N/A	\$1,439	\$5,753	\$9,842	\$330
3	Chamber 1B 展覽館 1B	243 m ² 米 ² 2,616 ft ² 尺 ²	180	\$1,369	\$5,470	\$9,358	\$330
4	Chamber 1A+1B 展覽館 1A+1B	523 m ² 米 ² 5,630 ft ² 尺 ²	300	\$2,808	\$11,223	\$19,200	\$520
5	Chamber 2A 展覽館 2A	176 m ² 米 ² 1,894 ft ² 尺 ²	100	\$903	\$3,613	\$6,120	\$260
6	Chamber 2B 展覽館 2B	85 m ² 米 ² 915 ft ² 尺 ²	N/A	\$432	\$1,729	\$2,928	\$200
7	Chamber 2A+2B 展覽館 2A+2B	261 m ² 米 ² 2,809 ft ² 尺 ²	150	\$1,335	\$5,342	\$9,048	\$390
8	Chamber 3 展覽館 3	227 m ² 米 ² 2,443 ft ² 尺 ²	120	\$1,169	\$5,036	\$7,920	\$390
9	Foyer A 通道 A	184 m ² 米 ² 1,981 ft ² 尺 ²	N/A	\$1,031	\$3,172	\$6,344	\$260
10	Foyer 通道 B	159 m ² 米 ² 1,711 ft ² 尺 ²	N/A	\$861	\$2,649	\$5,297	\$200
11	Whole Exhibition Area 中庭及所有展覽館	1,535 m ² 米 ² 16,523 ft ² 尺 ²	N/A	\$9,369	\$36,080	\$62,461	\$2,210

Meeting Rooms and Classrooms (G/F) 會議室及課室 (地下)

	Venue 場地	Approx. Area 大約面積 m ² 平方米 ft ² 平方尺	Seating Capacity 座位	Hourly Rate (min. 2 hrs) 時租 (2小時起)	Half Day Rate (4-hrs Session) 半日 (4小時)	Full Day Rate (9-hrs Session) 全日 (9小時)	Extra charge for Non-office hour (per hour) 非辦公時間附加費 (每小時)
12	Classroom 1 / 2 / 3 / 4 / 5 課室 1 / 2 / 3 / 4 / 5	42 m ² 米 ² 452 ft ² 尺 ²	30	\$360	\$1,199	\$2,030	\$200
13	*Meeting Room 2 會議室 2	58 m ² 米 ² 624 ft ² 尺 ²	15	\$550	\$1,650	\$2,700	\$200
14	Meeting Room 3 會議室 3	37 m ² 米 ² 398 ft ² 尺 ²	30	\$360	\$1,199	\$2,040	\$200
15	Meeting Room 4 會議室 4	42 m ² 米 ² 452 ft ² 尺 ²	30	\$360	\$1,199	\$2,040	\$200

* 1 set of LCD Projector with screen is included in Meeting Room 2
會議室 2 包括液晶投影機連投影幕一套

The Academy - Global Acceleration Academy (1/F) 環球創業飛躍學院 (1樓)

	Venue 場地	Approx. Area 大約面積 m ² 平方米 ft ² 平方尺	Seating Capacity 座位	Hourly Rate (min. 2 hrs) 時租 (2小時起)	Half Day Rate (4-hrs Session) 半日 (4小時)	Full Day Rate (9-hrs Session) 全日 (9小時)	Extra charge for Non-office hour (per hour) 非辦公時間附加費 (每小時)
16	Studio 1 & 2 工作室 1 & 2	140 m ² 米 ² 1,507 ft ² 尺 ²	99	\$1,530	\$5,030	\$8,520	N/A 不適用
17	Small Meeting Room 1 小型會議室 1	8 m ² 米 ² 84 ft ² 尺 ²	5	\$80	\$280	\$470	
18	Small Meeting Room 2 小型會議室 2	8 m ² 米 ² 84 ft ² 尺 ²	5	\$80	\$280	\$470	
19	Small Meeting Room 3 小型會議室 3	10 m ² 米 ² 108 ft ² 尺 ²	5	\$110	\$360	\$610	
20	Small Meeting Room 4 小型會議室 4	8 m ² 米 ² 85 ft ² 尺 ²	5	\$90	\$280	\$480	
21	Large Meeting Room 大型會議室	21 m ² 米 ² 229 ft ² 尺 ²	10	\$230	\$770	\$1,300	
22	Media Room 媒體室	17 m ² 米 ² 178 ft ² 尺 ²	5	\$180	\$590	\$1,000	

Remarks

Service Hours: 08:00-22:00
服務時間: 08:00-22:00

Service Hours of The Academy Concierge: 09:00-18:00
The Academy 服務台服務時間: 09:00-18:00

Hourly Rate: any 1 hour between 08:00-22:00 (Per hour or part of it will be counted as 1 hour)
時租收費: 適用於08:00-22:00時段內任何以1小時為單位起計 (不足1小時亦以1小時單位計)

Half Day Rate: any 4 consecutive hours between 08:00-22:00 (Per hour or part of it will be counted as 1 hour)
半日收費: 適用於08:00-22:00時段內連續租用4小時 (不足1小時亦以1小時單位計)

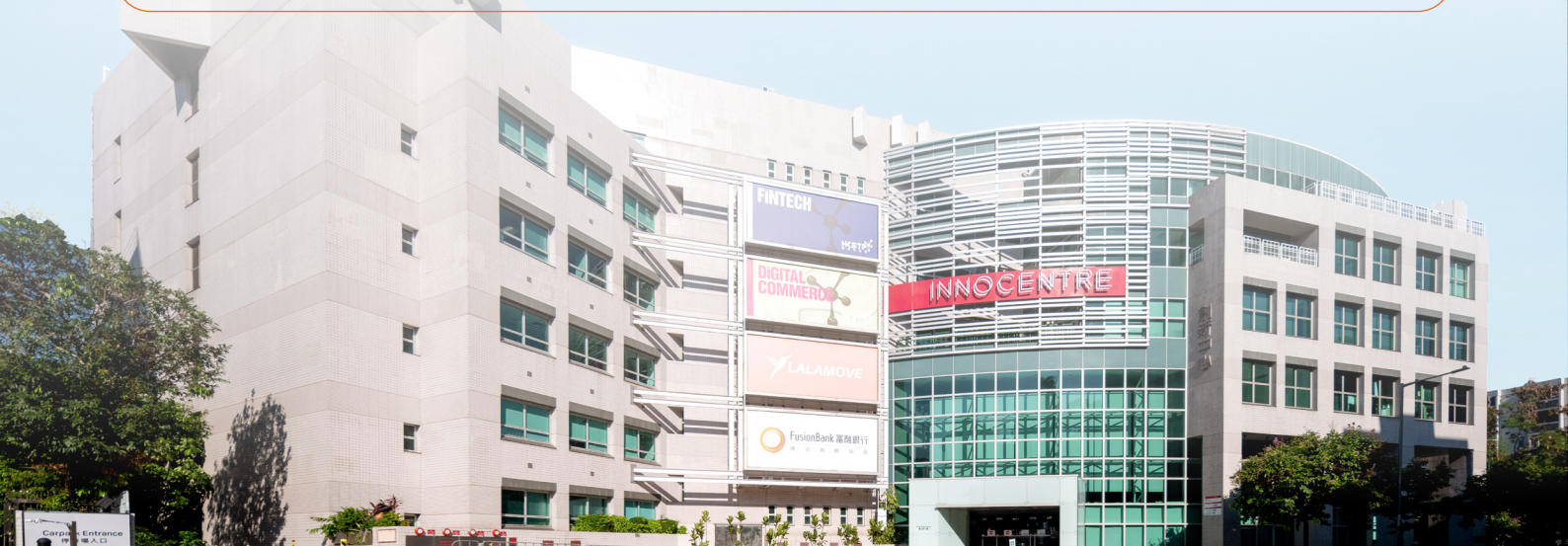
Full Day Rate: any 9 consecutive hours between 08:00-22:00 (Per hour or part of it will be counted as 1 hour)
全日收費: 適用於08:00-22:00時段內連續租用9小時 (不足1小時亦以1小時單位計)

Non-office Hours: 0800-0900 and 18:00-22:00 on Weekdays; 0800-0900 and 13:00-22:00 on Saturdays; all Sundays and Public Holidays
非辦公時間: 星期一至五 08:00-09:00, 18:00-22:00; 星期六 08:00-09:00, 13:00-22:00; 及星期日和公眾假期

Rates of venues only cover license fees, users are responsible for any other expenses incurred, e.g. equipment, set up costs, cleaning, F&B, power & utilities, insurance, administrative support etc.
以上只是租用場地的收費, 用家需自行支付其他開支, 如場地器材、佈置、清潔、餐飲、電力、保險及行政支援等費用。

Tailor-packaged rate is available upon request.
特制場地租賃計劃將應閣下要求提供。

For venue booking or related enquiries, please contact MICE team at 2639-8301.
如欲租賃場地或查詢相關資料, 請致電2639-8301與會議及展覽部團隊聯絡。



Equipment and Furniture Daily Rental Price List

INNOCENTRE
Updated in Mar 2023



AV Items	Rental Price HK\$ per day, per unit
LCD Projector with Screen	\$500
Movable Projection Screen (150cmW x 150cmH/213cmW x 150cmH)	\$300
Build-in Sound System with One Microphone	\$500
Extra Microphone	\$300
Sound System with One Microphone (Atrium)	\$1,500
Notebook Computer	\$500
Internet Data Cable (per wire)	\$500
32A Three Phase Power Source	\$1,470
100A Three Phase Power Source	\$4,600

Furniture Items	Rental Price HK\$ per day, per unit
Podium	\$600
White Board with 3 Markers	\$100
Flipchart with 3 Markers and 20 Papers	\$150
Extra 20 Papers for Flipchart	\$95
Water Dispenser (5 gallon water)	\$150
Extra 5 gallon water	\$150
Stage (244cmD x 488cmW x 30.5cmH; grey)	\$2,400
Pop-up Backdrop (230cmW x 230cmH x 33cmD)	\$1,000
Tea Table(60cmW x 50cmH)	\$100
High Stool (76cmH)	\$100
Single-seated Sofa	\$200
Acoustic Panel (100cmW x 10.5cmD x 230cmH)	\$300 (panel) \$2,500 (15 panels) \$3,500 (30 panels)
Wireless Presenter with Cursor Control	\$100
Stanchion	\$50
A3 Stand	\$100
A2 Stand	\$100

MISC	Rental Price HK\$ per day, per unit	MISC (Surcharge for changes with notice given within 24 hours)	Rental Price HK\$ per day, per unit
*Surcharge for additional 1-50 chairs	\$1,000	Change of floor plan (subject to the final approval of HKSTP)	\$1,000
*Surcharge for additional 51-100 chairs	\$3,000	Partition re-set up (subject to the final approval of HKSTP)	\$800
*only available at Chamber 1-3 and Atrium		Change of equipment	\$300