



## HONG KONG SCIENCE AND TECHNOLOGY PARKS CORPORATION

### Request for Proposal (RFP) on InnoCell – Facilities Management and Accommodation Service (Ref: RFP/CEOD/2024/003)

**Tender Closing : 3:00 pm, 29 May 2024 (Wednesday)**

HKSTP intends to invite potential company to tender for RFP on InnoCell – Facilities Management and Accommodation Service.

The scope of work and the relevant specifications, terms and conditions are outlined in the RFP documents which can be found in HKSTP's Tender System (<https://tender-fm.hkstp.org>) under Ref. RFP/CEOD/2024/003. If your company is interested in bidding on this tender, please submit the duly completed Technical Proposal and Price Proposal via HKSTP's Tender System (<https://tender-fm.hkstp.org>) by no later than **3:00 pm (Hong Kong time) on 29 May 2024 (Wednesday)**. Late submission may not be considered.

For enquiries, please submit the questions through HKSTP's Tender System.

#### **New Supplier Registration**

To submit the tender, the tenderer must be a registered supplier in HKSTP's Tender System (<https://tender-fm.hkstp.org/>, please click "Supplier" and finish "Registration" and "Account Activation" procedures). Company details, including address, bank information, business registration certificate, are required to complete the registration.

Please download the Supplier's Manual for registration procedures by clicking "Support" on the website of the HKSTP's Tender System.

If you have any queries or encounter any problems, please use the Support under the Login Menu or send us an email at [hkstp@e-tendering.com](mailto:hkstp@e-tendering.com).

#### **Download RFP documents**

Login HKSTP Tender System as "Supplier" > Search under "RFP/Tender Exercise" > Input the Ref. no. RFP/CEOD/2024/003 to search and download the documents.