



**HONG KONG SCIENCE AND TECHNOLOGY PARKS CORPORATION**  
**PD/WC/269 Works Contract for Fitting Out Works for Robotics Catalysing Center 2.0E in**  
**Hong Kong Science Park**  
**Invitation to Expression of Interest (EOI)**

**Description**

The Hong Kong Science and Technology Parks Corporation (HKSTP) is now inviting qualified and experienced Contractors to express interest for the captioned works for Robotics Catalysing Center 2.0E in Hong Kong Science Park.

**General Scope**

HKSTP plans to convert the existing tenant units on G/F, Enterprise Place at Building 5W, into an extension of new Robotic Catalysing Centre (RCC 2.0E) to supplement the existing RCC facilities in the Hong Kong Science Park. The RCC 2.0E would provide facilities and MEP supports for tenant's operational requirements. Upgrading of the existing MEP service to cater the needs of the equipment in RCC 2.0E is required.

The estimated Gross Floor Area (GFA) is about 500m<sup>2</sup>. The project is expected to be completed in April 2021.

**Qualifying Criteria**

The minimum criteria to be satisfied for long-listing purposes is to provide minimum 2 job reference for experience of fitting-out works related to office, commercial or laboratory facilities completed within the immediate past 5 years in Hong Kong, with contract value not less than HK\$10 million.

Tenderer shall be Registered General Building Contractors (RGBC) under Building Department or engage a Registered General Building Contractors (RGBC) under Building Department as Sub-Contractor who are competent and have relevant job experience for the type of works required.

Interested parties shall submit proof of satisfying the above criteria by providing, but not limited to, certifications of completion, completed works photos, etc.

**Submission Requirements**

The Prospective Contractors are required to return the Acknowledgement Slip (Annex I) by email to our Lead Interior Design Consultant at [hkstp\\_5w\\_rcc\\_tender@llewelynd.com](mailto:hkstp_5w_rcc_tender@llewelynd.com) on or before 5:00pm on 20 November 2020 and submit the completed proforma as outlined in (Annex II) for long-listing purposes via letter in a sealed envelope marked according to the Template to be Marked on the Returning Envelope (Annex III) and placed in the "Tender Submission Box" as shown in Location Plan of the Tender Submission Box (Annex IV) by, latest, **12:00 noon on 24 November 2020** addressed to:

Chief Project Development Officer  
Hong Kong Science and Technology Parks Corporation  
G/F, Building 5E,  
5 Science Park East Avenue,  
Hong Kong Science Park, Shatin, N.T., Hong Kong

For the detailed requirements and submissions, please visit our following website:  
<https://www.hkstp.org/en/quick-links/tender-notice/>



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**Annex I – Acknowledgement Slip**

We hereby confirm that we **\*are / are not** interested to the captioned works. We also acknowledge that should any of our submitted information be found to be incorrect or non-compliance, at any stage, then we shall not be taken forward for long-listing purposes and tender submission for the captioned works.

Authorized Signature with Company Chop : \_\_\_\_\_

Name of Prospective Company : \_\_\_\_\_

Date : \_\_\_\_\_

**\*delete as appropriate**

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**Annex II – Qualifying Criteria**

1. The minimum criteria to be satisfied for long-listing purposes is to provide minimum 2 job reference for experience of fitting-out works related to office, commercial or laboratory facilities completed within the immediate past 5 years in Hong Kong, with contract value not less than HK\$10 million.
2. The attention of the prospective company is drawn to the following Notes for the minimum experience requirements:-
  - (i) Experience gained in the capacity of a sub-contractor WILL be considered. The experience of a parent, subsidiary or affiliated company will NOT be considered.
  - (ii) Contracts which are still on-going, irrespective of the date of commencement of the contract, will NOT be considered.
  - (iii) Completion here means “certified substantially or practically completed” by the Client, Architect, Interior Designer, Engineer, Surveyor, Project Manager, or equivalent, and applies to the contract as a whole (excluding Defects Liability Periods or Maintenance Periods). Should the above evidence be not applicable, the other appropriate Completion evidence WILL be considered.
  - (iv) The “immediate past 5 years” shall be the period taken from the original date set for the close of pre-qualification and not be affected by any extension.
  - (v) Multiple Sub-contracts under a single overall building project WILL be considered, provided that clear evidence is submitted to demonstrate such.
3. Financial Statement for the past 3 consecutive years.
4. Company Profile & Organization Chart.

We hereby write to confirm our intention in undertaking Works Contract for Fitting Out Works for Robotics Catalysing Center 2.0E in Hong Kong Science Park:

Job reference	Name of Contract	Area (m2)	Contract Value (HK\$)	Confirmation for compliance of completion within the immediate past 5 years (Y/N)*
Job reference no. 1				(Y/N)*
Job reference no. 2				(Y/N)*

Qualifying Criteria	Confirmation for Compliance
<p>We are Registered General Building Contractors (RGBC) under Building Department <u>or</u> engage with a Registered General Building Contractors (RGBC) under Building Department as Sub-Contractor.*</p> <p>Name of the engaged Registered General Building Contractors (RGBC):</p> <hr/>	<p>(Y/N)*</p>

\* Delete as appropriate

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**Annex III – Template to be marked on the Returning Envelope**

**RESTRICTED (TENDER)**

To: Chief Project Development Officer, Project Development  
Hong Kong Science and Technology Parks Corporation  
G/F, Building 5E,  
5 Science Park East Avenue,  
Hong Kong Science Park, Shatin, N.T., Hong Kong

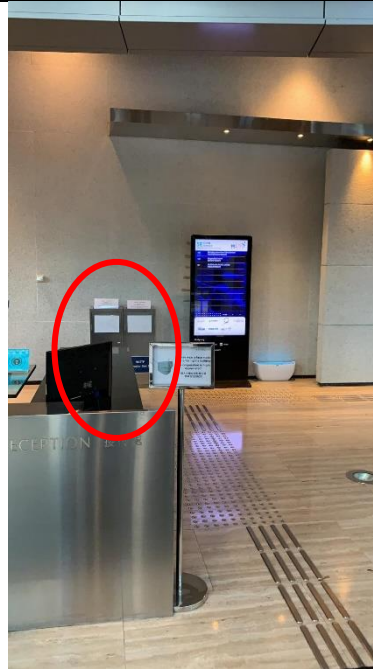
Re: **Invitation to Expression of Interest (EOI)**  
**Works Contract No. PD/WC/269**  
**Fitting Out Works for Robotics Catalysing Center 2.0E in Hong Kong Science Park**

Submitted By: \_\_\_\_\_

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**Annex IV – Location Plan of the Tender Submission Box**

**Location of Tender Submission Box**



**Location Plan of Tender Submission Box at G/F, Building 5E**



**Photo of Tender Submission Box at G/F, Building 5E**