

HONG KONG SCIENCE AND TECHNOLOGY PARKS CORPORATION
Works Contract No. PD/WC/253
Fit-out Works for HKSTP's Co-working Space in Building 2W

Invitation to Expression of Interest (EOI)

Description

The Hong Kong Science and Technology Parks Corporation (HKSTP) is now inviting qualified and experienced Contractors to express interest for Fit-out Works for HKSTP's Co-working Space in Building 2W.

General Scope

HKSTP plans to convert the existing office on the 3/F of the Building 2W Science Park to a co-working space which aims to achieve the themes of smart, advanced, flexible and collaborative/co-working concepts.

The estimated Gross Floor Area (GFA) is about 2000m². The project is expected to be completed in 4Q2020.

Qualifying Criteria

The minimum criteria to be satisfied for long-listing purposes are:

The tenderer should provide minimum 1 job reference of fitting-out works completed within the immediate past 5 years in Hong Kong, with contract value over HK\$10 million.

Tenderer shall be Registered General Building Contractors (RGBC) under Building Department or engage a Registered General Building Contractors (RGBC) under Building Department as Sub-Contractor who are competent and have relevant job experience for the type of works required.

Submission Requirements

The Prospective Contractors are required to return the Acknowledgement Slip (Annex I) by email to our Lead Interior Designer Consultant (LIC) at il@rainysky.com.hk on or before 5:00pm **16 September 2020**; and submit the completed proforma with supporting documents and required information as outlined in (Annex II) for long-listing purposes via letter in a sealed envelope marked according to the Template to be marked on the Returning Envelope (Annex III) and placed in the "Tender Submission Box" as shown in Location Plan of the Tender Submission Box (Annex IV) by, latest, noon on **21 September 2020** addressed to:

Chief Project Development Officer
Hong Kong Science and Technology Parks Corporation
5/F., Building 5E,
No. 5, Science Park East Avenue
Hong Kong Science Park, Shatin, N.T., Hong Kong

For the detailed requirements and submissions, please see enclosed Annex I – IV.

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Annex I – Acknowledgement Slip

We hereby confirm that we ***are / are not** interested to the captioned works. We also acknowledge that should any of our submitted information be found to be incorrect or non-compliance, at any stage, then we shall not be taken forward for long-listing purposes and tender submission for the captioned works.

Authorized Signature with Company Chop : _____

Name of Prospective Company : _____

Date : _____

***delete as appropriate**

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Annex II – Qualifying Criteria

1. The minimum criteria to be satisfied for long-listing purposes is to provide minimum 1 job reference for experience of fitting-out works completed within the immediate past 5 years in Hong Kong, with contract value over HK\$10 million.
2. The attention of the prospective company is drawn to the following Notes for the minimum experience requirements:
 - (i) Experience gained in the capacity of a sub-contractor WILL be considered. The experience of a parent, subsidiary or affiliated company will NOT be considered.
 - (ii) Contracts which are still on-going, irrespective of the date of commencement of the contract, will NOT be considered.
 - (iii) Completion here means “certified substantially or practically completed” by the Client, Architect, Interior Designer, Engineer, Surveyor, Project Manager, or equivalent, and applies to the contract as a whole (excluding Defects Liability Periods or Maintenance Periods). Should the above evidence be not applicable, the other appropriate Completion evidence WILL be considered.
 - (iv) The “immediate past 5 years” shall be the period taken from the original date set for the close of pre-qualification and not be affected by any extension.
 - (v) Multiple Sub-contracts under a single overall building project WILL be considered, provided that clear evidence is submitted to demonstrate such.

We hereby write to confirm our intention in undertaking Fit-out Works for Co-working Space in Building 2W.

Job reference	Name of Contract	Area (m ²)	Contract Value (HK\$)	Confirmation for compliance of completion within the immediate past 5 years
Job reference no. 1				(Y/N)*

Qualifying Criteria	Confirmation for Compliance
We are Registered General Building Contractors (RGBC) under Building Department <u>or</u> engage with a Registered General Building Contractors (RGBC) under Building Department as Sub-Contractor.* Name of the engaged Registered General Building Contractors (RGBC): _____	(Y/N)*

* Delete as appropriate

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Annex III – Template to be marked on the Returning Envelope

RESTRICTED (TENDER)

To: Chief Project Development Officer, Project Development
Hong Kong Science and Technology Parks Corporation
5/F, Building 5E,
5 Science Park East Avenue,
Hong Kong Science Park, Shatin, N.T., Hong Kong

Re: **Invitation to Expression of Interest (EOI)**
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Submitted By: _____

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Annex IV – Location of the Tender Submission Box



Photo of Tender Submission Box at G/F, Building 5E