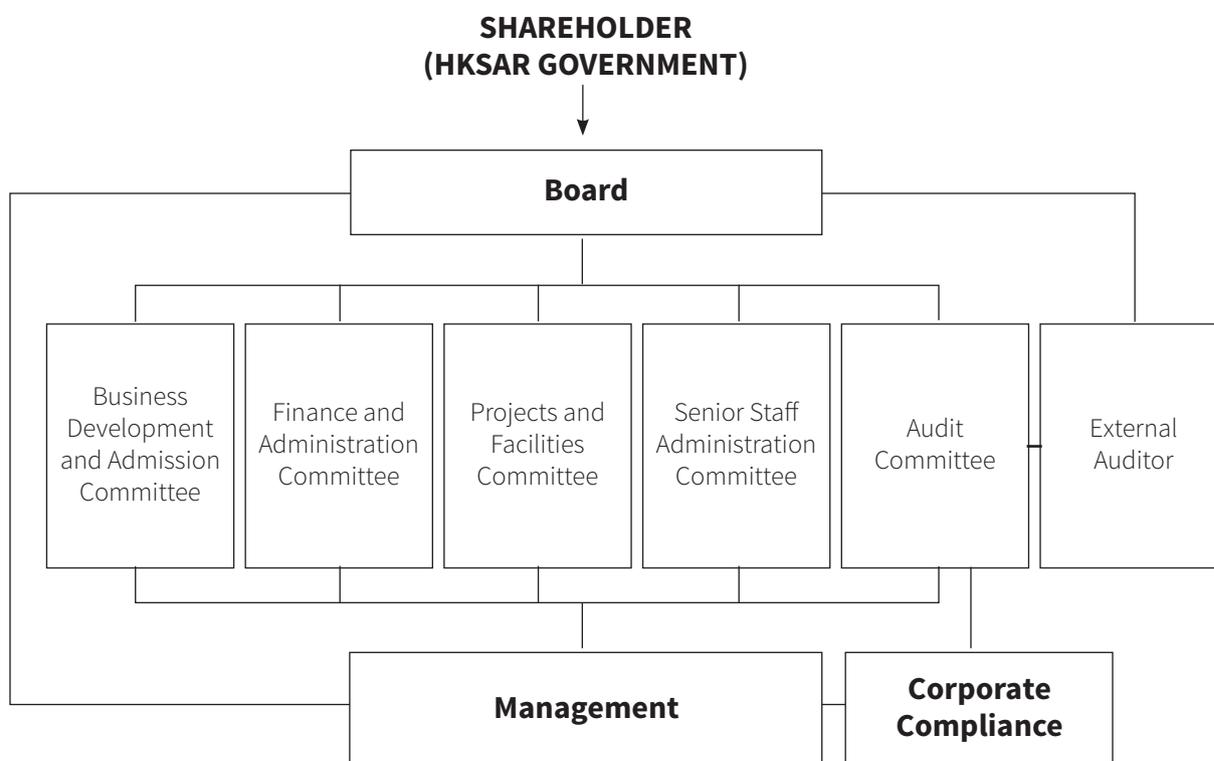


## CORPORATE GOVERNANCE REPORT

Our Corporation is a statutory body incorporated under the Hong Kong Science and Technology Parks Corporation Ordinance (the “HKSTP Ordinance”). We strive to attain and maintain high standards of corporate governance best suited to the needs and interests of the Corporation and its subsidiaries and conduct our business according to

prudent commercial principles. The Corporation has made reference to the Corporate Governance Code and Corporate Governance Report contained in Appendix 14 (“CG Code”) to the Rules Governing the Listing of Securities of The Stock Exchange of Hong Kong Limited (the “Listing Rules”) in so far as they are applicable in achieving the purposes as set out in the HKSTP Ordinance. We believe transparency, accountability, fairness and ethics are the foundation on which we build trust and work with all our stakeholders for the benefits of Hong Kong.

## CORPORATE GOVERNANCE STRUCTURE



## THE BOARD

The Board is the governing body of the Corporation. It is responsible for formulating overall strategic directions and policies of the Corporation and overseeing management of the business.

As at 31 March 2017, the Board comprised 17 Non-Executive Directors including the Chairperson and 16 Board Members. The Chairperson is appointed by the Chief Executive of the HKSAR Government, and the Board Members are appointed by the Financial Secretary. All Board Members are appointed without honorarium, generally for a term of two-year and subject to re-appointment upon expiry of their terms. Each Board Member has a duty to act in good faith in the best interests of the Corporation. Members are aware of their collective and individual responsibilities to the HKSAR Government, being the sole shareholder of the Corporation, for the manner in which affairs of the Corporation are managed, controlled and operated.

## BOARD COMPOSITION

Board Members come from varied but relevant backgrounds with a wide range of skills, experiences and expertise, originating from academia, industry, finance, investment, trading, property, legal and management consulting. One of our Board Members, the Permanent Secretary for Innovation and Technology, is a public officer. Biographical details of the Board Members are set out in the section headed “The Board” on pages 19 to 25 of the Annual Report.

## CHAIRPERSON AND CHIEF EXECUTIVE OFFICER

The roles and responsibilities of the Chairperson of the Board and the Chief Executive Officer of the Corporation (“CEO”) are distinct and separate, enhancing independence and accountability.

The non-executive Chairperson is responsible for leading the Board to formulate overall strategic directions and policies of the Corporation. While encouraging Board Members to make full and effective contribution to the discussions at Board Meetings, she leads and facilitates the exchange of views on issues among Board Members in an effective manner.

The CEO is appointed by the Board as a remunerated full-time employee of the Corporation, and is responsible for leading Management and staff of the Corporation in day-to-day operations and implementing strategies as determined by the Board.

## INDUCTION PROGRAMME

Newly appointed Board Members are invited to attend an induction programme which consists of a meeting with the CEO and senior management followed by a visit to major facilities of Science Park to familiarise themselves with the objectives, business plan and operations of the Corporation.

Board Members are also provided with a Director’s Manual which consists of constitutional documents of the Corporation and its committees, key guidelines and major programmes documents of the Corporation. Members are made aware of their responsibilities in managing and monitoring the affairs of the Corporation, and the importance of always acting in good faith and in the best interests of the Corporation.

## KEEPING MEMBERS UP TO DATE

To keep abreast of the development of innovation and technology and to refresh knowledge and skills, Board Members attended a talk on “Application of Technology for Healthy Ageing” during the Board Planning Day, as well as other events and programmes arranged by the Corporation, such as the APAC Innovation Summit 2016 Series – IoT, Sensor, Robotics, Smart Cities and Angel X Angel, from time to time.

## DECLARATION OF INTERESTS

Once a year, Board Members are required to declare their proprietorships, partnerships or directorships of local and overseas public or private companies, as well as paid jobs, offices, trades, professions or vocations and interests in shareholdings in any public or private companies. They are also required to inform the Company Secretary within 14 days of any changes. A register of Board Members’ declarations of interest is made available for public inspection upon request.

## CONFLICT OF INTEREST

The HKSTP Ordinance under which the Corporation was incorporated requires Members to declare their direct or indirect interests in any contracts or proposals considered by the Board or its Committees. Those with any conflict of interest must withdraw from the approval process. Board Members are made aware that they should avoid entering into any business contract with the Corporation in their personal capacity as a matter of principle: that is, they should not be personally involved in the bidding process or in the supply of goods or paid services. Where it is unavoidable that a Member will bid for a contract with the Corporation in his or her personal capacity, he or she should adhere to the guidelines on managing possible conflict of interest stipulated in the Guide to Handle Corporate Governance Matters of the Corporation.

## WHAT THE BOARD DOES

The Board of Directors formulates strategic direction, oversees implementation of strategic plan, and approves the annual budget, corporate key performance indicators, 10-year financial projection, as well as major development and redevelopment projects. It monitors the overall performance of the Corporation and ensures that effective controls are in place to manage potential risks. It also approves the appointment of external auditors and their remuneration during the period under review. It met six (5 Board meetings plus Board Planning Day) times during the year with an average attendance rate of 78%.

The Chairperson maintains close contact with the Secretary for Innovation and Technology, the Permanent Secretary for Innovation and Technology, the Commissioner for Innovation and Technology as representatives of the sole shareholder of the Corporation, and the Chairmen of the Board Committees, as well as meeting regularly with the CEO and senior management to review strategic issues, business plans and future development.

## COMPANY SECRETARY AND PROFESSIONAL ADVICE

All Board Members have access to the advice and services of the Company Secretary who is appointed by the Board and reports to the Chairperson and the CEO. The Company Secretary is accountable to the Board for ensuring that the Board procedures are followed and Board activities are efficiently and effectively conducted. To this end, the Company Secretary facilitates the Board and Management to adhere to Board processes as updated from time to time, and the provision of sufficient information to the Board by Management. In addition, procedures are in place to enable Directors to seek independent professional advice at the Corporation's expense on matters relating to their roles and responsibilities.

## RESPONSIBILITY FOR ACCOUNTS

The Directors acknowledge their responsibility for ensuring that the preparation of the annual accounts of the Corporation is in accordance with statutory requirements and applicable accounting standards. The statement of the auditors of the Corporation about their reporting responsibilities is set out in the Independent Auditors' Report on page 5 of the Report of Directors and Financial Statements.

## BOARD COMMITTEES

The Board oversees five standing Committees:

- Business Development and Admission Committee
- Finance and Administration Committee
- Projects and Facilities Committee
- Audit Committee
- Senior Staff Administration Committee

Terms of Reference of the Committees set out the functions, duties and membership of the Committees. These Committees are accountable to the Board for their recommendations and decisions. Recommendations and decisions made by the Committees are reported to the Board on a regular basis.

Attendance records of each individual member of the Board of Directors are shown on page 32 of this Report.

## BUSINESS DEVELOPMENT AND ADMISSION COMMITTEE

The Business Development and Admission Committee ("BDAC"), chaired by Mrs. Fanny Law, reviews applications for admission as tenants and grantees into the Corporation's premises. It approves and monitors business initiatives and marketing programmes in accordance with the strategic plans approved by the Board. The Committee also keeps under review the Corporation's admission guidelines and terms, and recommends major changes to the Board for approval.

## FINANCE AND ADMINISTRATION COMMITTEE

The Finance and Administration Committee ("FAC"), chaired by Mr. Raymond Cheng, approves accounting policies and recommends the annual budget and the 10-year financial projection to the Board for approval. It reviews the financial performance and key performance indicators results of the Corporation on a quarterly basis. It also reviews and recommends to the Board land premium, rental guidelines, investment and financing initiatives, changes of delegation of authorities, staff job grading structure, compensation and benefits policy and salary adjustment. Additionally, it advises the Board on human resources, procurement and IT policies.

## PROJECTS AND FACILITIES COMMITTEE

The Projects and Facilities Committee ("PFC"), chaired by Mr. Billy Wong, oversees and monitors the capital works projects, initiatives in respect of sustainability, safety, health and environment and facilities management of the Corporation's premises. It also reviews or recommends to the Board the awarding of contracts for capital works, facilities management and related consultancy services.

## **AUDIT COMMITTEE**

The Audit Committee (“AC”), chaired by Mr. Richard Sun, oversees the corporate compliance function and considers the appointment, re-appointment and removal of the external auditor, the scope of service and the audit fee. It reviews findings set out in both the internal audit reports and external auditor’s management letters and the Management’s responses to them, and monitors the implementation of agreed actions. It also reviews the annual audited accounts, significant accounting policies, corporate governance practices, financial controls, internal controls and risk management systems with a view to complying with recognised standards and achieving continuous improvement. In 2016, it met the external auditors and Chief Compliance Officer without management presence and conducted a self-evaluation of its effectiveness and concluded that its performance was effective.

## **SENIOR STAFF ADMINISTRATION COMMITTEE**

The Senior Staff Administration Committee (“SSAC”), chaired by Mrs. Fanny Law, comprises the Board’s Chairperson, all Committee Chairmen and the Government Member of the Board. This Committee is responsible for the selection of senior executives of the Corporation (first two tiers – CEO and Chief Officers) and setting performance targets and assessing performance of the senior executives on an annual basis. It recommends remuneration policies, determines appointment, remuneration package and variable remuneration awards, contract renewal and annual salary review for senior executives. It recommends appointment, remuneration package and variable remuneration awards and contract renewal of CEO to the Board for approval.

## **TASK FORCE FOR SPECIFIC PROJECTS**

Task Forces are set up on a need basis to handle specific projects. Experts in the related industries would be appointed as co-opted members to provide valuable experience and expertise to the Task Forces.

The Task Force for SPX1 and IE2.0 Projects, chaired by Mr. Billy Wong, was established in July 2016 to steer the development of SPX1 and IE2.0 Projects, oversees and advises on the design, procurement, construction, site safety, cost control and facilities management of these capital projects and make recommendations to the PFC for consideration and approval.

## **COMMITTEES MONITORED BY THE FAC**

The FAC monitored the Investment Committee and the Call Option Committee. Meetings of these committees are held on a need basis. The Investment Committee, chaired by the CEO, approves Corporate Venture Fund (“CVF”) investment and divestment decisions and oversees the operations of the CVF whereas the Call Option Committee, chaired by the CEO, decides on all matters relating to call option terms and exits. During the year, no meeting had been held but the Call Option Committee approved matters via paper circulation.

## **MEETING PROCEDURES**

The Board and Committees convene meetings on a regular basis, with special meetings held as and when necessary. The HKSTP Ordinance provides that at a meeting of the Board, all questions shall be decided by a majority of votes of the Members present.

Management circulates agenda and papers seven days prior to meetings in general. Board or Committee papers are not issued to Members who have conflict of interest.

The Company Secretary records the major points of discussions, recommendations, decisions and action items arising from the meetings and submit Committee reports to the Board for information. Outstanding matters are followed up by the relevant divisions and progress updates are reported at subsequent meetings.

## MEETING ATTENDANCE

The Board assumes the responsibility of ensuring each Member has spent sufficient time to engage in the affairs of the Corporation.

A summary of meeting attendance of Board Members for the financial year from 1 April 2016 to 31 March 2017 is provided in the following table.

BOARD MEMBERS	MEETINGS	Board of Directors	BDAC	FAC	PFC	AC	SSAC
The Hon. Mrs. Fanny LAW FAN Chiu Fun		6/6	6/6	5/5	-	-	7/7
Permanent Secretary for Innovation and Technology <sup>#</sup> or his alternates		6/6	6/6	5/5	5/5	3/3	7/7
Dr. Sunny CHAI Ngai Chiu		5/6	3/6	-	-	1/3	-
Mr. Owen CHAN Sze Wai (Retired from PFC on 19 July 2016 and joined BDAC on 20 July 2016)		2/6	0/5	-	0/2	-	-
Mr. Raymond CHENG Siu Hong		5/6	-	5/5	-	3/3	6/7
Mr. David FONG Man Hung (Retired from 30 June 2016)		1/1	-	-	0/1	-	-
Miss Nisa LEUNG Wing Yu		5/6	-	-	-	3/3	-
Ir Dr. Hon. LO Wai Kwok (Joined PFC on 20 July 2016)		5/6	4/6	-	2/3	-	-
Mr. Theodore MA Heng		3/6	6/6	4/5	-	-	-
Mr. Joseph NGAI (Appointed on 1 July 2016)		5/5	3/5	-	-	-	-
Professor SHYY Wei		2/6	5/6	-	-	-	-
Mr. Richard SUN Po Yuen		5/6	-	3/5	-	3/3	7/7
Professor Paul TAM Kwong Hang		6/6	-	-	4/5	-	-
Professor TSUI Lap Chee		5/6	-	5/5	-	-	-
Mr. Billy WONG Wing Hoo		6/6	5/6	-	5/5	-	6/7
Professor Wong Wing Shing (Retired from FAC on 19 July 2016)		4/6	3/6	1/2	-	-	-
Ms. Winnie YEUNG Cheung Wah (Retired from BDAC on 19 July 2016)		4/6	1/1	-	-	-	-
Professor Albert YU Cheung Hoi		5/6	5/6	-	4/5	-	-
Average Attendance Rate		78%	72%	88%	77%	87%	94%

Remark:

# All the Committee meetings including BDAC, FAC, PFC, AC and SSAC, except for the SSAC meetings held on 23 June 2016, 15 and 16 July 2016, were attended by the alternates of Permanent Secretary for Innovation and Technology on his behalf.

## MANAGEMENT AND STAFF

Under the leadership of the CEO, Management and staff are responsible for managing the Corporation's day-to-day operations and implementing strategies as determined by the Board. They must comply with the Corporation's Employee Code of Conduct and apply prudent commercial principles as required under the HKSTP Ordinance.

## ETHICAL BEHAVIOUR AND CULTURE

The ethical behaviour of the Corporation is well defined in the Employee Code of Conduct, which is reviewed on a regular basis. It covers issues such as prevention of bribery, conflict of interest, acceptance of gifts and advantages, handling of confidential information and preservation of secrecy, outside business or employment, financial issues, operational and administrative transactions, and intellectual property. Staff members are reminded every six months on the importance of compliance. The ICAC is invited to give briefing on the prevention of bribery and conflict of interest to employees on a regular basis. The last briefing session was conducted in November 2016.

## INTERNAL CONTROL AND RISK MANAGEMENT

The Corporation maintains a high standard of corporate governance, transparency and accountability. The system of internal controls has been designed to provide reasonable assurance to the Board regarding the effectiveness and efficiency of operations, the reliability of financial reporting, and compliance with relevant laws and regulations.

Management has put in place a Whistleblowing Policy whereby employees and external parties may raise concerns, in strict confidence, about possible improprieties in financial reporting or other matters. Information on this policy can be found on the Corporation's website.

With the help of the corporate compliance function, Management performs an annual review of the Corporation's internal control system in accordance with the COSO (the Committee of Sponsoring Organizations of the Treadway Commission) framework as recommended by the Hong Kong Institute of Certified Public Accountants. The COSO framework comprises five main components: control environment, risk assessment, control activities, information and communication, and monitoring. The review is designed to assess the risks associated with the key processes and the effectiveness of the controls in mitigating those identified risks. Independent verification of the effectiveness of controls is performed by the corporate compliance function.

Risk management is an integral component of the Corporation's corporate governance. In 2016/17, we have established a risk management framework. Details of the risk management framework, the key risks and the key mitigations are described in the Risk Management Report on pages 37 to 38.

During 2016/17, the Board, through the Audit Committee, has conducted a review and assessment of the effectiveness of the risk management and internal control systems of the Corporation and was satisfied with the effectiveness of the Corporation in managing risks based on the risk management report and the result of internal control review.

The Board acknowledges that it is responsible for the risk management and internal control systems and reviewing their effectiveness. Such systems are designed to manage rather than eliminate the risk of failure to achieve business objectives, and can only provide reasonable and not absolute assurance against material misstatement or loss.

## CORPORATE COMPLIANCE

The corporate compliance function was established in November 2004 as part of the on-going commitment on the part of the Board and the Management to improve the Corporation's corporate governance. The corporate compliance function reports directly to the Audit Committee. It plays an important role in monitoring the Corporation's internal governance and provides objective assurance to the Board that a sound risk management and internal control system are maintained and operated by Management.

Using risk-based methodology, corporate compliance plans its work schedule in consultation with, but independent of management, and the audit plan is submitted to the Audit Committee for approval.

Independent reviews of financial, business and functional operations and activities are conducted with audit resources focusing on the higher risk areas. Audit findings and recommendations arising from different assignments are reported to the respective heads of divisions for action, and corporate compliance follows up with the implementation of the agreed actions. Significant issues are brought to the attention of the Audit Committee and the Board.

## EXTERNAL AUDIT

KPMG was the Corporation's external auditor. It plays an important role in reviewing the truth and fairness of the financial statements as well as enhancing the system of internal controls of the Corporation. The external auditor meets with the Audit Committee at least twice a year to discuss the scope of the audit (prior to commencement of work) and to report findings. The Audit Committee reviews each year a statement from the auditors confirming their independence and objectivity and discusses with the auditors the scope and appropriate fees for any non-audit services requested by the Corporation. The Audit Committee and Management are responsible for ensuring that the external auditor is not engaged by the Corporation on any other assignments that may compromise the external auditor's independence.

The auditor's remuneration in respect of audit provided to the Corporation was HK\$460,908 for the year ended 31 March 2017. Auditor's remuneration in respect of non-audit services provided to the Corporation was HK\$9,000 for the year ended 31 March 2017.

## DELEGATION OF AUTHORITY

The authority of the Board and the levels of authority delegated to the Committees and the Management are clearly defined and documented in the Schedule of Delegated Authorities ("SDA"). An annual review of SDA was conducted and some changes in approval authorities were approved by the Board in March 2017 to further enhance operational efficiency while maintaining appropriate control.

## CORPORATE GOVERNANCE PRACTICES

Section 7 of the Hong Kong Science and Technology Parks Corporation Ordinance provides that the Corporation shall conduct its business according to prudent commercial principles. Although the Corporation is not required to comply with the CG Code, we have made reference to it and voluntarily complied with the code provisions in so far as they are applicable in conducting our business and achieving the purposes as set out in HKSTP Ordinance, except those which are set out in table below.

Code provision		Reason for deviation and corresponding measure
A.6.5	All directors should participate in continuous professional development to develop and refresh their knowledge and skills. This is to ensure that their contribution to the board remains informed and relevant. The issuer should be responsible for arranging and funding suitable training, placing an appropriate emphasis on the roles, functions and duties of a listed company director.	All directors of the Corporation are appointed by the Chief Executive/Financial Secretary of the HKSAR Government who are elite in their fields of profession and possess adequate and updated knowledge and skills. The Corporation also invited all directors to events and programmes which enriched their knowledge to updated innovation and technology developments to facilitate the discharge of their Director's duties. Please refer to the paragraph "Keeping Members Up to Date" on page 29 of this Report for details of events participated by the directors during 2016/17.
l(i)	To provide transparency, the issuers must include the following information for the accounting period covered by the annual report and significant subsequent events for the period up to the date of publication of the annual report, to the extent possible: how each director, by name, complied with A.6.5	
A.7.1	For regular board meetings, and as far as practicable in all other cases, an agenda and accompanying board papers should be sent, in full, to all directors. These should be sent in a timely manner and at least 3 days before the intended date of a board or board committee meeting (or other agreed period).	For board meetings held during 2016/17, 11% of the total number of approval papers was dispatched less than 3 days before the meetings which mainly include papers that were strictly confidential in nature.  Management would abide by the timeliness of paper distribution as far as applicable to provide the Board with reasonable time to review papers in advance of meetings.

## TRANSPARENCY

The Corporation reports annually to the Permanent Secretary for Innovation and Technology the remuneration arrangements for the top two tiers of senior management, including the CEO and Chief Officers.

For purposes of full transparency, the annual emoluments of the Corporation's five highest paid employees are disclosed under note 9 to the financial statements on page 28 of the Report of the Directors and Financial Statements.

The attendance of Directors at meetings is reported on page 32 of this Report.

## COMMUNICATION

We maintain continuous and transparent communication with all our stakeholders. Multiple channels were used to ensure easy and direct communication, including media interviews, press conferences and participation in a wide range of local and overseas exhibitions and conferences. Information about our services, offerings, latest news and events are available on the corporate website for easy public access.

## SOCIAL MEDIA

Given the rapid establishment of digital communication, we continue to enrich our Facebook page content and expanded our YouTube video content to facilitate engagement with the public. Such content covers the range of exciting activities held at the Park, highlights of insights and technology trends from industry conferences, weekend science workshops for parents and students, as well as information on innovations from our start-up community. The number of Facebook fans increased 20% and number of views on YouTube increased 161% over the past year, thereby extending our reach to the community.

## CARING COMPANY

Being a responsible corporate citizen, we are committed to embracing corporate sustainability and social responsibility initiatives. This is the ninth consecutive year that the Corporation has been recognised as a Caring organisation under the Hong Kong Council of Social Service Caring Company scheme. The Corporation was commended for its dedication and achievement in the areas of giving, mentoring, and caring for employees as well as the environment.

## SPONSORSHIP

During the year, the Corporation provided venue sponsorship for 65 events organised by non-government organisations to promote innovation and technology. These events included the annual "Hong Kong Student Science Project Competition" organised by The Hong Kong Federation of Youth Groups at Science Park to foster young people's interests in innovation and technology, UNESCO UN70 Peace and Sustainable Development Youth Programme that displayed creative ideas from students on how the community can work in a more collaborative manner to strive for sustainable development and harmony, Hong Kong Youth Science and Technology Innovation Competition 2016/2017 held by Hong Kong New Generation Cultural Association Science Innovation Centre in developing adolescents' innovative ideas for applying their science knowledge in creating inventions, FabLearn Conference Hong Kong 2016 organised by STEM Initiative Hong Kong Limited, to promote STEM education in grooming the next generation of innovation and technology talents in Hong Kong as well as World Robotics Olympiad 2016 Hong Kong Robot Challenge organised by Hong Kong Robotics Technology and Education Association to develop their creativity, design and problem solving skills through challenging and educational robot competitions and activities.

## STAFF ENRICHMENT

The Corporation continues to support programmes for professional skills enhancement and lifelong learning of employees, in the areas of creative problem solving and team synergies, communications, feedback and coaching apart from functional skills related training. In addition, stress management and staff engagement trainings were also provided to all levels of staff to promote psychological health and positive attitude in the workplace.

The Corporation continues the promotion of work-life balance among staff through various activities organised and sponsored by its Sports and Recreation Working Group as well as SPARK. In addition, the Corporation also encourages staff to participate in various charity events such as Dress Casual Day, CLP Your Love Program and Love Teeth Day.

Furthermore, the Corporation offers Internship Programme for local and overseas university students to gain understanding and hands-on working experience to facilitate their career planning.

## SUSTAINABLE DEVELOPMENT

HKSTP published its third Sustainability Report in December 2016, covering our aspirations and progress in the areas of environment, health and safety, employee welfare and community engagement. Produced in accordance with both the Hong Kong Exchanges and Clearing Limited (HKEx) “ESG Reporting Guide” and the Global Reporting Initiative “GRI-G4 Guideline”, the report content was verified by an external assurance agency.

## SAFETY, HEALTH AND ENVIRONMENTAL (“SHE”) GOVERNANCE

Health, safety and environmental protection are of paramount importance to HKSTP. Our SHE management system adopts a risk-based approach to identify and minimize potential health, safety and environmental incidents, and to mitigate their consequences. Day-to-day implementation is coordinated by SHE Sub-Working Groups which focus on general and laboratory SHE matters and report to a Central SHE Working Group.

Simple-to-follow procedures and guidelines are in place for our employees and also – where relevant – to our occupants, contractors and service providers. In all, SHE orientation and awareness training delivered to HKSTP staff amounted to 1.196 person-hours during 2016-17, with zero staff injuries reported throughout the whole year.

## INTERNATIONAL MANAGEMENT STANDARDS

HKSTP maintained the third-party certification of its six ISO management systems during 2016/17, with zero non-conformities raised:

- ISO 9001 – quality management
- ISO 14001 – environmental management
- ISO 17025 – competence of testing and calibration laboratories
- OHSAS 18001 – occupational health & safety (OH&S) management
- ISO 27001 – information security management
- ISO 50001 – energy management

The quality and environmental management systems were both upgraded to meet the latest standards issued by ISO and, with occupational health & safety, were also streamlined into an integrated system to reduce documentation and auditing requirements by almost 30%.

## SUSTAINABILITY HIGHLIGHTS FOR 2016/17

HKSTP became a signatory to the Environment Bureau’s Energy Saving Buildings (“eSB”) programme in June 2016 and continued its participation in other waste reduction and OH&S charters. Key achievements during 2016/17 included:

- a 1.56 GWh (2.9%) reduction in facilities energy use in Science Park Phase 1 and 2 buildings, through the introduction of numerous energy efficiency improvements;
- 20,633m<sup>3</sup> of condensate and rainwater recycled for site irrigation and cleansing;
- over 23 tonnes of food waste from Science Park F&B outlets diverted from landfill, and recycled into animal feed;
- a 20% reduction in office paper (from 16 to 13 A4 sheets per person on average), through various IT workflow enhancements and digital signatures;
- “Excellent” indoor air quality (“IAQ”) certification achieved by all thirteen Phase 1 & 2 buildings submitted for assessment;
- zero OH&S injuries to HKSTP staff, and an average one first-aid case per month affecting FMO staff and contractors (unchanged from the previous year);
- a 62% decrease in injury reports (from 21 to 8 cases) affecting Partner Companies and visitors in common/public areas at Science Park and InnoCentre;
- zero reportable injuries associated with the Science Park expansion (“SPX1”) project, with independent safety audits completed each month;
- zero laboratory related injuries reported, with annual inspections of 73 tenant/incubatee laboratories showing an overall decrease in SHE observations;
- full compliance with HKSTP’s Food Safety & Hygiene programme by Science Park and InnoCentre food & beverage outlets;
- twelve incubatees and incubation graduates joining the Hong Kong Quality Start-up Recognition Scheme under HKSTP’s partnership with HKQAA.

## AWARDS AND RECOGNITION

HKSTP initiatives towards quality and sustainability were recognized through attainment of the Grand Award in the Hong Kong Non-Residential (New Building) category of the Quality Building Award (“QBA”) 2016 for Science Park Phase 3ab. Designed, constructed and managed to continue the success of the Park’s thriving technology ecosystem, Phase 3ab scored favourably across all metrics in “Vision and Teamwork”, “Design and Innovation”, “Construction”, “Project Cost & Budget”, “Post-Occupancy Considerations” and “Environmental Considerations”. The Grand Award is the highest recognition for nominations in each of the six award categories.